TeacherMatch Troubleshooting and Frequently Asked Questions

Claude Archer
Director, Instructional Staffing & Recruitment
Hiring Process Changes & Implications

- **Pool-based Application and Hiring**
  - By subject area and geo zone
  - No individual school postings

- **Significantly more information required from candidates**
  - Complete candidate profile
  - Educator’s Professional Inventory
  - Open-ended written response

- **Principals only have access to fully vetted candidates screened by district staff**
  - Candidates not visible to principals immediately upon application
What does the EPI Norm Score Mean?

An EPI norm score of **50** indicates that a teacher is predicted to deliver one year of student growth for one year of instruction.

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**Job Title:** Elementary Education (K-6) (Mid County) (DJO, Active, Total # of Applicants: 26, Expected Hires: 38, Hired Till Date: 0)

**District Name:** Miami-Dade County Public Schools

**CANDIDATE GRID**

<table>
<thead>
<tr>
<th>Candidate Name</th>
<th>Norm Score</th>
<th>Fill Score</th>
<th>TFA</th>
<th>Panel</th>
<th>Status</th>
<th>Jobs Applied</th>
<th>Teaching Years</th>
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<td>N/A</td>
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<td>Jun 13, 2014 12:00 PM</td>
<td>Advance to Interview</td>
<td>23/1</td>
<td>24.0</td>
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How do I hire a candidate?

(pp. 17-19 Principal Quick Tips)
How do I hire a candidate?

Hint: The template selected should match the status displayed in the blue header at the top of the pop-up box.
Why don’t the bubbles turn green?

- Location does not have an open position for which hiring has been authorized
- Notes may be entered; however, status nodes will not turn green
- Once you have authorization to hire, return and click “Finalize” to change the color of the status node
TeacherMatch FAQ’s

• **Who will apply via TeacherMatch?**
  
  All full time and part time instructional hires
  
  – New full-time teachers (Probationary)
  
  – Any teacher with a break in service with the District (terminated probationary, 3100, etc.)
  
  – Part-time teachers (substitutes, hourly teachers, interventionists, part-time athletic coaches)

• **How does an applicant apply via TeacherMatch?**
  
  Via the Dadeschools website (www.pers.dadeschools.net)

• **How do I access TeacherMatch?**
  
  Via the Apps/Services/Sites section of the Employee Portal

• **How do I give TeacherMatch access to my staff?**
  
  – Quad A Instructions - Weekly Briefing #15850
  
  – AP/Support Staff training videos

• **Need help?**
  
  – Principal Quick Tips - Weekly Briefing #15850
  
  – Contact TeacherMatch help desk 855-980-0545 or clientservices@teachermatch.net